



### Annex 3 - Report on the Aging of Cash Advances

#### Schedule of Advances to Officers and Employees As of March 31, 2023

Agency Name: Bureau of the Treasury, Region IX  
Agency Code: 11-005-03-00009


Book Title  
Account Title: Advances to Officers & Employees  
Account Code: 1990104000

| No. | Name   | Particulars           | Reference<br>(Check/ADA No.<br>& Date) | Total<br>Amount | Amount Due           |               |                |                | Remarks |
|-----|--|-----------------------|--|-----------------|----------------------|---------------|----------------|----------------|---------|
|     |  |                       |  |                 | less than<br>30 days | 31-60<br>days | 61-365<br>days | Over<br>1 year |         |
|     | Advances for Travel and Special<br>Purposes        |                       |  |                 |                      |               |                |                |         |
|     | I. Local Travel                                    | - Nothing to Report - |  |                 |                      |               |                |                |         |
|     | II. Special Purpose -<br>Telephone-Mobile Expenses |                       |  |                 |                      |               |                |                |         |
|     | TOTAL  |                       |  | -               | -                    | -             | -              | -              |         |

Certified Correct:

  
JULIE ANNE B. ARBON-BODIO  
Acting Head, Accounting Office

Approved by:

  
ALBERT JONATHAN B. PAULINO  
Head of Agency



Republika ng Pilipinas  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG INGATANG-YAMAN  
(Bureau of the Treasury)  
Regional Office IX  
Tuburan District, Pagadian City

**MONITORING OF CASH ADVANCES**

As of March 31, 2023

**CURRENT YEAR**

| Unliq. CA<br>Beginning<br>Balance<br><br>( a ) | Grant of Cash<br>Advance (if any)<br><br>( c ) | Adjustments<br><br>(+) (-)<br><br>( d ) | Liquidation<br><br>( e ) | % of Liquidation<br><br>( e ) / ( a+b+c+d ) | Unliq. CA Ending<br>Balance<br><br>( a+b+c+d ) - ( e ) | Demand<br>Letters Sent | Remarks |
|--|--|---|--------------------------|---|--|------------------------|---------|
| -  | 20,328.50                                      |   | 20,328.50                | 100.00%                                     | -  |                        |         |

**PRIOR YEARS**


| Unliq. CA<br>Beginning<br>Balance<br><br>( a ) | Grant of Cash<br>Advance (if any)<br><br>( c ) | Adjustments<br><br>(+) (-)<br><br>( d ) | Liquidation<br><br>( e ) | % of Liquidation<br><br>( e ) / ( a+b+c+d ) | Unliq. CA Ending<br>Balance<br><br>( a+b+c+d ) - ( e ) | Demand<br>Letters Sent | Remarks |
|--|--|---|--------------------------|---|--|------------------------|---------|
| -  |  |   |                          | -   | -  |                        |         |

TOTAL

Prepared by:

  
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Acting Head, Accounting Office

Noted by:

  
**ALBERT JONATHAN B. PAULINO**  
Head of Agency