



Funding the Republic

PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008



Supplier : VIVA SALES ENTERPRISES		P.O. No. : 2025-02-0027			
Address : 1739-1741 Oroquieta St. Sta. Cruz, Manila		Date : February 20, 2025			
Contact No.: 82547471; 82547475		Mode of Procurement : Negotiated Procurement			
Email Add.: vse06@yahoo.com					
TIN: 103-919-881-000					
Gentlemen: Please proceed with the Supply and Delivery of Fan Belts of the Air Handling Unit Servicing Palacio Del Gobernador Building in the amount of Php5,850.00 (VAT inclusive) following the terms and conditions contained herein:					
Place of Delivery : Ayuntamiento Building, Intramuros, Manila Date of Delivery: -		Delivery Term: Within Thirty (30) calendar days from the receipt of approved PO Payment Term : 30 days			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF FAN BELTS OF THE AIR HANDLING UNIT SERVICING PALACIO DEL GOBERNADOR BUILDING, composed of the following: Fan Belt, B-96 <p style="text-align: center;">---Nothing Follows---</p> Reference: PR No. 2025-01-0032 For the FMD	1	-	-
	units		15	390.00	5,850.00
TOTAL					5,850.00
(Total Amount in Words): FIVE THOUSAND EIGHT HUNDRED FIFTY PESOS AND (00/000)					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>Conforme:</p> <div style="border-bottom: 1px solid black; width: 100%; margin-top: 10px;"></div> <p style="text-align: center;">Signature over Printed Name of Supplier</p> <div style="border-bottom: 1px solid black; width: 100%; margin-top: 10px;"></div> <p style="text-align: center;">Date</p> </div> <div style="width: 45%;"> <p>Very truly yours,</p> <p style="text-align: center;"><u>ATTY. RAYMUNDO U. TAN (Sgd.)</u></p> <p style="text-align: center;">Signature over Printed Name of Authorized Official</p> <p style="text-align: center;">Director III, Administrative Service Designation</p> </div> </div>					
Fund Cluster : _____ Funds Available : _____			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		
<p>ROWENA R. GAMBA (Sgd.) Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit</p>					