



Funding the Republic

PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008



Supplier : Accessories and Supplies Depot Inc.		P.O. No. : 2025-03-0038			
Address : 110 Labo St., Brgy. Salvacion Quezon City		Date : March 14, 2025			
Contact No.: (02) 8559-4959		Mode of Procurement : Shopping			
Email Add. :					
TIN: 005-679-268-000					
Gentlemen: Please proceed with the Supply and delivery of Various HP Consumables in the amount of Php 793,268.80 (VAT inclusive) following the terms and conditions contained herein:					
Place of Delivery : Ayuntamiento Building, Intramuros, Manila		Delivery Term: Thirty (30) calendar days from the receipt of Purchase Order (P.O)			
Date of Delivery: -		Payment Term : 30 days			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF VARIOUS HP CONSUMABLES, composed of the following:	1	-	-
	carts	TONER CARTRIDGE, HP CF500A, black, original/genuine	10	3,458.00	34,580.00
	carts	TONER CARTRIDGE, HP CF501A, cyan, original/genuine	10	3,598.00	35,980.00
	carts	TONER CARTRIDGE, HP CF502A, yellow, original/genuine	10	3,598.00	35,980.00
	carts	TONER CARTRIDGE, HP CF503A, magenta, original/genuine	10	3,598.00	35,980.00
	carts	TONER CARTRIDGE, W2110A, black, original/genuine	10	3,588.00	35,880.00
	carts	TONER CARTRIDGE, W2112A, yellow, original/genuine	10	4,348.00	43,480.00
	carts	TONER CARTRIDGE, W2113A, magenta, original/genuine	10	4,348.00	43,480.00
	carts	TONER CARTRIDGE, CF230A, black, original/genuine	10	4,158.00	41,580.00
	carts	TONER CARTRIDGE, W2040A, black, original/genuine	10	4,488.00	44,880.00
	carts	TONER CARTRIDGE, W2041A, cyan, original/genuine	10	5,488.00	54,880.00
	carts	TONER CARTRIDGE, W2042A, yellow, original/genuine	10	5,488.00	54,880.00
	carts	TONER CARTRIDGE, W2043A, magenta, original/genuine	10	5,488.00	54,880.00
	carts	TONER CARTRIDGE, W1510A, black, original/genuine	10	6,188.88	61,888.80
	carts	TONER CARTRIDGE, W2300A, black, original/genuine	10	4,608.00	46,080.00
	carts	TONER CARTRIDGE, W2301A, cyan, original/genuine	10	5,628.00	56,280.00

	carts	TONER CARTRIDGE, W2302A, yellow, original/genuine	10	5,628.00	56,280.00
	carts	TONER CARTRIDGE, W2303A, magenta, original/genuine	10	5,628.00	56,280.00
		---Nothing Follows---			
		Reference: PR No.: 2025-03-0004 For the PSMD			
		TOTAL			793,268.80

(Total Amount in Words) SEVEN HUNDRED NINETY THREE THOUSAND TWO HUNDRED SIXTY EIGHT PESOS AND (80/100)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

ATTY. RAYMUNDO U. TAN (Sgd.)

Signature over Printed Name of Authorized Official

Date

Director III, Administrative Service
Designation

Fund Cluster : _____

Funds Available : _____

ROWENA R. GAMBA (Sgd.)

Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____