

TERMS OF REFERENCE

I. PROJECT TITLE:

SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF TWO (2) UNITS BOSE L1 SPEAKERS LOCATED AT THE SALA DE SESIONES OF THE AYUNTAMIENTO BUILDING

II. DESCRIPTION:

This project involves urgent repair of the audio speaker at the Sala De Sesiones in preparation for the upcoming high-level event meeting. The scope of work includes diagnosing technical faults, replacing and repairing damaged parts, testing audio output, for clarity and coverage, and ensuring full functionality of the sound system to support clear communication during the event.

III. APPROVED BUDGET FOR THE CONTRACT (ABC):

Forty-Five Thousand Pesos (PhP45,000.00)

Inclusive of all applicable tax

IV. SCOPE OF WORK:

1. Diagnose of the system for the defect.
2. Supply of original Bose Module/Parts.
3. Repair defective parts or installation of module/parts if replaced.
4. Repair all wiring and connections if necessary.
5. Testing and burn-in test of the units.
6. Cleaning of the working area.

V. CONTRACT DURATION:

The project must be completed in five (5) calendar days from the issuance of the Purchase Order.

VI. RESPONSIBILITIES OF SUPPLIER / CONTRACTOR:

- a. The Contractor shall submit the following requirements:
 1. DTI / SEC Registration Certificate
 2. Mayor's Permit
 3. PhilGEPS Registration Certificate

VII. RESERVATION CLAUSE:

The BTr reserves the right to reject documents that do not comply with the requirements, waive any formalities of documents or consider any submission of documents as substantial compliance rejects any bids; declare a failure of bidding, annul the bidding process, or not award the contract, without thereby incurring any liability to the affected bidder or bidders or if the funds/allotment for the program/project/activity has been withheld or reduced through no fault of the BTr.

The BTr assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Submitted by:

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Chief Treasury Operations Officer II
Facilities and Maintenance Division