



Funding the Republic

Republic of the Philippines
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila



MEMORANDUM

To : **All NRoSS Settlement Banks**

Subject : **Enhancement of Billing Reports in NRoSS – (i) Billing Statement and (ii) Billing Invoice**

Date : 21 May 2025

I. Background

A more detailed billing reports- **Billing Invoice** and **Billing Statement** - will be made available to all NRoSS settlement banks, covering charges such as monthly maintenance fees, rider fees, certification fees, and token-related fees, among others.

With these improved reports, the Settlement Banks are expected to gain greater visibility into the charges related to NRoSS billing, eliminating the need to request itemized billing details from the Bureau of the Treasury (BTr).

II. Access to the Report

To access the reports, users should log in to the NRoSS system, navigate to the Billing module then select Reports.

Report	Description	Input
Billing Statement	Lists all charges posted within the specified date range. If no charges are posted for the specified dates, the system will not display a report.	The user may enter any applicable date range.
Billing Invoice	Provides the total amount due for the given billing period with complete breakdown of charges. This report will only be available once the billing period has ended.	Input only the <u>first business day</u> of the following month (e.g., for May's billing period, enter June 1st).

The NRoSS billing period covers the entire calendar month, and the corresponding charges will be automatically processed on the first business day of the following month.



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III. Point of Contact

The following BTr personnel will serve as the primary points of contact for any concerns related to this Memorandum:

Name	Designation	Email Address
Julia Flor Angelie G. Menia	Treasury Operations Officer IV	jgmenia@treasury.gov.ph
Kyana Codi E. Dizon	Technical Assistant	ssrd@treasury.gov.ph

IV. Effectivity

This memorandum shall take effect immediately.

ORIGINAL SIGNED

MA. NANETTE C. DIAZ, CESO IV
OIC- Deputy Treasurer of the Philippines

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Annex A – Sample Billing Invoice

06/02/2025 09:00:00

Bill Invoice for Participant XXXX on 06/02/2025

Requested Date 06/02/2025

Currency PHP

Participant XXXXPHMMXXX - PARTICIPANT NAME

Rate Name	Transaction Type	Unit Charge (PHP)	Quantity	Value (PHP)	Charge (PHP)	Date	Details
GSED - Maintenance Fee	N/A	5,000.00	1	5,000.00	5,000.00	04/30/2025	N/A
Broker - Maintenance Fee	N/A	5,000.00	1	5,000.00	5,000.00	04/30/2025	N/A
Rider A Name	N/A	1,000.00	1	1,000.00	1,000.00	04/30/2025	N/A
Rider B Name	N/A	1,000.00	1	1,000.00	1,000.00	04/30/2025	N/A
Rider C Name	N/A	1,000.00	1	1,000.00	1,000.00	04/30/2025	N/A
Rider D Name	N/A	1,000.00	1	1,000.00	1,000.00	04/30/2025	N/A
One-Off Charge	N/A	5,000.00	1	5,000.00	5,000.00	04/30/2025	Token Fee
One-Off Charge	N/A	100.00	1	100.00	100.00	04/30/2025	Certification Fee
One-Off Charge	N/A	100.00	1	100.00	100.00	04/30/2025	Certification Fee

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Annex B – Sample Billing Statement

06/02/2025 09:00:00

Bill Statement for Participant XXXX from 05/02/2025 to 06/02/2025

Participant	XXXXPHMMXXX - PARTICIPANT NAME	Currency	PHP
Rate Type	All	From Date	05/02/2025
To Date	06/02/2025		

Rate Name	Transaction Type	Unit Charge (PHP)	Quantity	Value (PHP)	Charge (PHP)	Date	Details
GSED - Maintenance Fee	N/A	5,000.00	1	5,000.00	5,000.00	05/30/2025	N/A
Broker - Maintenance Fee	N/A	5,000.00	1	5,000.00	5,000.00	05/30/2025	N/A
Rider A Name	N/A	1,000.00	1	1,000.00	1,000.00	05/30/2025	N/A
Rider B Name	N/A	1,000.00	1	1,000.00	1,000.00	05/30/2025	N/A
Rider C Name	N/A	1,000.00	1	1,000.00	1,000.00	05/30/2025	N/A
Rider D Name	N/A	1,000.00	1	1,000.00	1,000.00	05/30/2025	N/A
One-Off Charge	N/A	5,000.00	1	5,000.00	5,000.00	05/30/2025	Token Fee
One-Off Charge	N/A	100.00	1	100.00	100.00	05/30/2025	Certification Fee
One-Off Charge	N/A	100.00	1	100.00	100.00	05/30/2025	Certification Fee

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